



OFFICE OF THE CHIEF COMMISSIONER OF INCOME TAX(CCA),
10TH FLOOR, INCOMETAX TOWERS, AC GUARDS, HYDERABAD

F.No.CCAP/4(28)/Estt/2012

Date:13-04-2012.

Sub: Establishment – I.T. Department, Andhra Pradesh, Hyderabad –
Annual General Transfers, 2012 – **Transfers and Postings of Private Secretaries** – Orders – Issue of – Regarding.

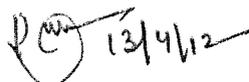
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ORDER No: 02 :

The transfers and postings of the following **Private Secretaries** are hereby ordered with immediate effect and until further orders.

Sr.No.	Emp. No.	Name of the Officer S/Shri/Smt	TRANSFERRED FROM	TRANSFERRED TO
1	117589	RAMA RAO G	PS, O/o CIT, VIJAYAWADA(UOP AS PS, O/o CCIT, HYDERABAD-I)	PS, O/o CIT(AUDIT), HYDERABAD
2	117242	SREENIVAS S	PS, O/o CIT-III, HYDERABAD	PS, O/o CIT(APPEALS)-V, HYDERABAD
3	120236	SUNITHA D	PS, O/o CIT(APPEALS)-III, HYDERABAD	PS, O/o CIT(TDS), HYDERABAD
4	143060	SAILAJA P	PS, O/o CIT(APPEALS)-V, HYDERABAD	PS, O/o DIT(INV.), HYDERABAD
5	147723	SUDHA Y	PS, O/o DIT(INV.), HYDERABAD	PS, O/o CIT(APPEALS)-I, HYDERABAD
6	112853	VANI SHREE S	PS, O/o CIT(AUDIT), HYDERABAD	PS, O/o CIT(APPEALS)-III, HYDERABAD
7	138731	SRINIVAS G	PS, O/o CIT(TDS), HYDERABAD	PS, O/o CIT-III, HYDERABAD

- 2 (i) All the Head of offices are required to relieve the officers under orders of transfer positively by **23.04.2012**
- (ii) In case any officer is being proposed to be retained beyond **23.04.2012**, the Head of office shall take prior written approval from the CCIT(CCA), Hyderabad and for this purpose, the proposal should be sent well in advance. No officer shall be retained beyond **23.04.2012** without prior approval.
- (iii) The officers under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action.
- (iv) The Heads of Office are directed to send separate reports on relieving of as well as joining of officers from/to their offices latest by **27.04.2012** for updating the data in records.
- (v) Requests for transfers to different stations/offices made in the EPTRPs circulated and that in the representations received as on date have been considered and stand disposed off with this order.

 13/4/12

Contd.. 2

(vi) Hindi version follows.

Sd/-
(G.RAJESWARA RAO)
Chief Commissioner of Incometax-I,
Hyderabad (i/c).

Copy to:

1. The officer concerned.
2. The CCIT-II/ CCIT-III/ DGIT(Inv), Hyderabad / CCIT, Visakhapatnam.
3. The Incometax Ombudsman, Hyderabad.
4. The DIT[Intl.Txn], Bangalore / DGIT[Intl.Txn], New Delhi.
5. All the CsIT/DsIT in A.P. Region.
6. All the Heads of Offices in A.P. Region.
7. The AD(OL), Hyderabad for preparation of Hindi version.
8. The Secretary, ITGOA, A.P. Unit, Hyderabad.
9. The Secretary, ITEF, Group-C, A.P. Unit, Hyderabad.
10. The DIT(Vigilance)(South), Chennai / DGIT(Vigilance), New Delhi
11. The Secretary, Incometax SC & ST Employees' Welfare & Cultural Association, Hyderabad.
12. The Stock file/Database file.
13. The ZAO, CBDT, Hyderabad.
14. All the Sections in CCIT's office in Hyderabad.


(R.MOHAN KUMAR)
Deputy Commissioner of Income Tax,
(HQrs)(Admn), Hyderabad.